

Notes

Attendees:

Organisation	Name	Present / apologies
Miller Homes	Rob Collett – Planning Manager	✓
	Richard Wallace – Contracts Manager	Apologies
Alton Town Council	Cllr Peter Hicks – Ward Councillor	✓
	Cllr Graham Hill – Councillor	✓
	Leah Coney – Town Clerk	Apologies
East Hampshire District Council	Cllr Dean Phillips – Portfolio Holder, Alton	Apologies
	Jon Holmes – Planning Officer	✓
	Heather Gee – Senior Development Inspector	Apologies
	John Geoghegan – Community Officer	✓
Alton Eastbrooke and Wooteys Residents Group	John Grace - Resident	Apologies
Anstey Residents Group	Tony Souter – Resident	✓
	Michael Fawcett – Resident	✓

1. Introductions

Members of the meeting introduced themselves.

2. Purpose and format of meetings

The purpose and format of meetings was reiterated.

3. Terms of Reference

The draft Terms of Reference, which were previously circulated, were accepted subject to a grammatical error being corrected.

4. Minutes of last meeting and update on actions

The minutes of the previous meeting were agreed as a correct record. The Chairman undertook to repeat agreed actions back to the meeting as they were agreed to avoid any ambiguity. Most previous actions had been completed, with the exception of the development timeline being provided, and clarification on the Anstey Rd/Anstey Lane junction. It was agreed that no signage should be implemented at the Eggar's lay-by for the time being to avoid over-proliferation of signage, but that this approach would be kept under review. Minutes of future meetings would be taken as read if no objections were raised to the Chair within three working days. This would allow swift dissemination of the minutes. Finalised minutes would be sent in PDF form.

Action: Rob Collett to follow up with Richard Wallace regarding the development timeline.

Action: Jon Holmes to chase more information on the Anstey Rd/Anstey Lane junction works.

5. Update on development

The on-site demolition work was complete. It went smoothly: no concerns had been registered with Miller Homes throughout this stage. Currently, hoarding was being erected on the Anstey Road frontage, which would screen the development. These boards would be painted and, ultimately, dressed with some advertising boards. Concerns were raised that these may be visually intrusive, though these concerns were allayed by Miller Homes.

Action: Rob Collett would reiterate to all involved in the construction that no advertising boards would be put up onto the hoarding prior to the appropriate Planning consent.

Residents raised an issue of low-loaders parking on Anstey Road causing traffic problems on two occasions. Permission for the new and improved site access had now been granted, and Miller Homes felt this would alleviate off-site traffic issues.

Action: Rob Collett to take back the issue of low-loaders parking on Anstey Road.

Some neighbours reported that they had not received the pre-demolition letter from Miller Homes.

Action: John Geoghegan to re-visit the distribution list with Richard Wallace and Sabah Halli to ensure consistency.

The on-site compound would be built imminently, and would include site offices and silos among other elements.

Action: Rob Collett to confirm when the on-site compound would be operational.

Construction would commence on the eastern side of the site.

6. Questions / Concerns from the community

Following questions from the community, the following points were clarified:

- The site team were dealing with the boundary treatment issue that had been raised by some neighbours. Richard Wallace would be the point of contact for these issues, but Rob Collett would like to remain aware as well.
- Questions were asked about how the fencing would be handled on the Railway side of the site, with particular concern to potential ecological impact.
Action: Rob Collett to check the approach to fencing at the Railway side of the site.
- A letter was sent out to some neighbouring addresses describing technicalities on obtaining a mortgage to purchase their social housing home which had confused some neighbours.
- The next letter drop by Miller Homes would occur prior to commencement of construction.
- Miller Homes reported lots of local interest in the homes coming forward through this development.
- It would be unlikely that Tracy Lee would attend these meetings.

7. Any other business

There were several apologies on this occasion but it was felt important to maintain good representation from all parties going forward.

8. Date of next meeting

The next meeting was provisionally booked for Friday 17th March 2017, 10:00 at the Fynnimore Pavilion, Alton. Subject to venue availability and Miller Homes confirmation.