

Notes

Attendees:

| Organisation | Name | Present / apologies |
|--|---|---------------------|
| Miller Homes | Rob Collett – Planning Manager | Apologies |
| | Richard Bloom – Site Manager | ✓ |
| | Peter Finch – Contracts Manager | Apologies |
| Alton Town Council | Cllr Peter Hicks – Ward Councillor | Apologies |
| | Cllr Graham Hill – Councillor | ✓ |
| | Leah Coney – Town Clerk | Apologies |
| East Hampshire District Council | Cllr Dean Phillips – Ward Councillor | Apologies |
| | Sabah Halli – Principal Planning Officer | Apologies |
| | Ashton Carruthers – Development Inspector | Apologies |
| | John Geoghegan – Community Officer | ✓ |
| Alton Eastbrooke and Wooteys Residents Group | Cllr Graham Titterington - Member | ✓ |
| Eggars Residents Group | Tony Souter – Resident | ✓ |
| | Roy Light – Resident | ✓ |
| | Stella Light – Resident | ✓ |
| | Michael Fawcett – Resident | ✓ |
| | Hazel Cantoni – Resident | ✓ |
| Holybourne Village Association | Vernon Burford – Member | ✓ |
| Hampshire County Council | Cllr Andrew Joy – Councillor, Alton Town | Apologies |

1. Introductions

Members of the meeting introduced themselves.

2. Minutes of previous meeting

Updates on previous actions were as follows:

Action: Rob Collett to look at keeping the three trees in place. – *Action from previous meetings carried over*

Action: Peter Finch to advise the group the dates for the S278 works once known. – *Carry over*

Action: John Geoghegan to follow up with HCC over the broken street lamp on Anstey Rd. – *Issue marked as “resolved” on SSE website, residents to let JG know of any more faults*

Action: Richard Bloom to get the old fence panels on eastern boundary removed. – *Complete: Fence had been pulled back and secured, and would be removed at the end of the construction work*

Action: Peter Finch to circulate the report on the rats as soon as it was available. – *Carry over*

Action: Richard Bloom to reposition the security light to ensure it points into the site rather than Anstey Road. – *Carry over*

3. Update on development

General building work was taking place on the site, and the showhome would be painted the week commencing 16th October. The scaffolding would come down the week before that. The fit-out of the showhome would take place in the first week of November.

Regarding the Section 278 works at the entrance to the site, Miller Homes were awaiting a pre-commencement meeting with Hampshire Highways, which would be at least two weeks before. Water and gas had been brought on to site, but electric was yet to be connected.

4. Soft landscape management and maintenance

The management plan for soft landscaping on site was discussed. The following was raised:

- The fence along the western boundary of the site would be 1.8m high in accordance with planning permission.
- The maintenance of the fences at the back of the gardens on the eastern boundary was assumed to be the responsibility of the residents of those individual homes. The fences would be short of the Miller Homes site boundary to allow for the ecology buffer zone.

Action: A site visit with the Management Company (once appointed) and the neighbours on the eastern boundary should be made as early as possible.

- It was unclear when the management company would be appointed
Action: Rob Collett to confirm when the Management Company would be employed
- There was a difference of understanding with respect to the chain link fence at the western boundary of the site. Miller Homes did not believe it was theirs; residents did not believe it was theirs as it had been part of the Football Club previously.
Action: Rob Collett & Sabah Halli to be invited to the next meeting with a view to resolving the boundary issue, and discuss the line of the fence, materials and specification so that neighbours are clear.
- Residents within the development would have contact details for the Management Company once appointed, but neighbours to the site would also need to know who to contact (e.g. in case of issues with the buffer zone between properties)

5. Questions/concerns from the community

Following questions from the community, the following was discussed:

- The chimneys were decorative, and would be finished to match the property.
- Tony Souter had informed residents that the pressure washer was now available to be used for vehicles affected by dust from the development.
- The timeline dates initially provided had slipped by approximately a month. The new high-level timeline was included at the bottom of these notes.

6. Date of next meeting

The next meeting was booked for Friday 10th November 2017, 10:00 in Alton (venue tbc).

Anticipated timeline for development:

First occupation: November 2017

25% occupation: expected by April 2018

50% occupation: expected by November 2018

75% occupation: expected by May 2019

100% occupation: expected by September 2019, to include the departure of Miller Homes site set up & construction team