

# Notes

Attendees:

Organisation	Name	Present / apologies
Miller Homes	Rob Collett – Planning Manager	Apologies
	Richard Bloom – Site Manager	✓
	Peter Finch – Contracts Manager	Apologies
Alton Town Council	Cllr Peter Hicks – Ward Councillor	Apologies
	Cllr Graham Hill – Councillor	✓
	Leah Coney – Town Clerk	Apologies
East Hampshire District Council	Cllr Dean Phillips – Ward Councillor	Apologies
	Sabah Halli – Principal Planning Officer	Apologies
	Ashton Carruthers – Development Inspector	✓
	John Geoghegan – Community Officer	✓
Alton Eastbrooke and Wooteys Residents Group	Cllr Graham Titterington - Member	Apologies
Eggars Residents Group	Tony Souter – Resident	✓
	Roy Light – Resident	✓
	Stella Light – Resident	✓
Holybourne Village Association	Vernon Burford – Member	Apologies
Hampshire County Council	Cllr Andrew Joy – Councillor, Alton Town	✓

## 1. Introductions

Members of the meeting introduced themselves.

## 2. Purpose and format of meetings

The purpose and format of meetings was reiterated.

## 3. Minutes of previous meeting

The minutes of the previous meeting were agreed as a correct record. An update on previous actions was given as follows:

**Action: Peter Finch to look into swapping out the loud machine.** – *The machine was being carefully maintained and residents reported that the noise had reduced.*

**Action: Peter Finch agreed to ask whether residents could be remunerated to pay for their own car washing.** – *There was no update from Miller Homes, Tony Souter would approach senior management on this issue.*

**Action: Peter Finch to ask Miller Homes' buyer to talk to contractors and insist they do not park on the verge.** – *A letter had been sent to contractors reiterating this.*

**Action: Peter Finch/Richard Bloom to continue to do everything possible to accommodate site delivery vehicles inside the site.** – *This is happening.*

**Action: Richard Bloom/Peter Finch to liaise with Hazel Cantoni about marking the site boundary.** – *This has been done and the boundary of the new Miller Homes properties had been marked out (the extremity of the boundary).*

**Action: Peter Finch to find the management plan for the buffer zone and bring to next meeting.** – *Carry this action over to next meeting.*

**Action: Following the above, a site visit may be appropriate between a suitable Miller Homes rep (ecologist/Rob Collet) and the affected residents to ensure harmonious approach to managing the buffer zone and trees & hedges at the boundary.** – *Carry this action over to the next meeting.*

**Action: John Geoghegan to invite Cllr Andrew Joy to the end of next liaison meeting to discuss proposed works at Anstey Lne / Anstey Junction.** - *Complete*

**Action: Rob Collett to look at keeping the three trees in place.** – *Carry this action over to the next meeting.*

#### 4. Update on development

The piling on site had been finished and the piling rig had been removed from the site. There was due to be some work on the BT box outside the site although this had been held up. Fibre optic broadband would not be able to be connected directly to the houses according to Open Reach due to technical issues. The water board were due to undertake their site connection from 24<sup>th</sup> – 26<sup>th</sup> July, work that would be restricted to a single square of land at the entrance to the site. This would be a “live connection” and should not result in local neighbours losing their water for a period of time, despite what the water board had said to residents.

Part of the hoarding at the northern end of the site would be removed and replaced with Heras Fencing.

**Action: Ashton Carruthers to look into whether hoarding could be replaced by Heras fencing.**  
– *Update: the Council would not have issue if the Hoarding is replaced with Heras fencing so long as each phase and ultimately the site remains secured and that this can only be removed once said area is ready for occupation.*

#### 5. Questions / Concerns from the community

Following questions from the community, the following was discussed:

- A generator serving a groundworkers' cabin had been causing noise issues on site throughout night-time. This had been disconnected and was awaiting removal from site. Richard Bloom had supplied his details to affected residents to deal with any future issues.
- There were reports from a resident that a contractor's lorry had been parked in Shipley Close. It wasn't clear if this was definitely a vehicle serving the Miller Homes site, but it would be contrary the transport management element of the Construction Management Plan.

**Action: Residents to capture registration numbers of offending vehicles.**

- There were around 30 people currently on-site. This would increase as additional trades were brought onto site.
- Behind the old goalposts, at the eastern end of the site, an old fence within Miller Homes' boundary was leaning on adjacent fences.

**Action: Richard Bloom to look into whether the old fence would be removed.**

- Tony Souter had reported un-covered spoil lorries leaving the site to the haulage company, and the issue was resolved straight away.

- The houses at the north-eastern corner of the site would be built first.
- Dust issues were reported by neighbours at the eastern and western end of the site and car washing was raised.

**Action: Tony Souter would raise the suggestion of car washing for affected residents directly with the Production Director at Miller Homes.**

- Residents reported that cement was being mixed on site. This may have been by bricklayers, rather than Miller Homes directly.

**Action: Ashton Carruthers to check whether this was against the Construction Management Plan.** - *Update: Section 2.12.1 of the CMS confirms, "The following measures will be put in place to control environmental effects of the construction process. It is the responsibility of Millers to see that any one on site including subcontractors adheres to the responsibilities outlined as per the CMS:*

- *All masonry cutting will have dust collection or extraction system*
- *Mortar will be provided in silo's located adjacent to the site compound*
- *Concrete will be ready mixed and delivered mixer trucks*
- *No hand mixing of mortar or concrete will be undertaken on-site*
- *Material stockpiles such as topsoil or stripped areas, liable to dust will be suppressed with sprayed water"*

#### 6. Any other business

Residents thanked developers for their ongoing engagement and felt that, overall, things on site were going well.

Cllr Joy passed on apologies that no officers from HCC Highways were in attendance.

Regarding the works at the Anstey Road/Anstey Lane junction, Cllr Joy was aware of the situation, and HCC Highways were aware of the offer by Alton Town Council to utilise some land at the corner of Anstey Park to accommodate the engineering solution. It was HCC policy not to commence work until the funds for that work were received, and in this case was linked to occupation of the Cadnam Farm development. Cllr Joy had asked for the current state of play regarding this junction from HCC Highways. Karen Wright was leading the project. Studies and some modelling had been undertaken.

**Action: John Geoghegan to send notes of this meeting to Karen Wright and invite to future meetings.**

#### 7. Date of next meeting

The next meeting was booked for Friday 8<sup>th</sup> September 2017, 10:00 in Alton (venue tbc).

#### Anticipated timeline for development:

First occupation: October / November 2017

25% occupation: expected by March 2018

50% occupation: expected by October 2018

75% occupation: expected by April 2019

100% occupation: expected by August 2019, to include the departure of Miller Homes site set up & construction team