

Notes

Attendees:

Organisation	Name	Present / apologies
Miller Homes	Rob Collett – Planning Manager	Apologies
	Richard Bloom	✓
	Peter Finch – Contracts Manager	✓
Alton Town Council	Cllr Peter Hicks – Ward Councillor	Apologies
	Cllr Graham Hill – Councillor	✓
	Leah Coney – Town Clerk	Apologies
East Hampshire District Council	Cllr Dean Phillips – Portfolio Holder, Alton	Apologies
	Sabah Halli – Principal Planning Officer	✓
	Heather Gee – Senior Development Inspector	✓
	Ashton Carruthers – Development Inspector	✓
	John Geoghegan – Community Officer	✓
Alton Eastbrooke and Wooteys Residents Group	Cllr Graham Titterington - Member	✓
Eggars Residents Group	Tony Souter – Resident	✓

1. Introductions

Members of the meeting introduced themselves.

2. Purpose and format of meetings

The purpose and format of meetings was reiterated.

3. Minutes of previous meeting

The minutes of the previous meeting were agreed as a correct record. From the previous actions, the following was discussed:

- **Action: John Geoghegan would email Peter Finch for key dates then put those into a timeline.** *Update: Timeline included on the bottom of these minutes.*
- There was no update yet on the Anstey Road/Anstey Lane junction works.
- **Action: John Geoghegan to follow up regarding the Anstey Rd/Anstey Lane junction works**
- Regarding the fencing on-site, the temporary site fences are being positioned away from the existing fences of adjacent properties. **Action: Tony Souter to pick up fencing query with Miller Homes off-line.**

4. Update on development

A water bowser was now on-site, and a jet wash would be arriving in the coming days for wheel washing / damping down as necessary. The main entrance to the site was being tarmacked currently, and once this was in place, the temporary entrance would be closed. Around 40% of the main roads on the site had now been tarmacked.

Contractors would be mucking away on the week commencing 24th April, which will involve removing spoil from the site.

A street light next to the development site appeared to be out of action, unrelated to the development.

Action: John Geoghegan to report the broken street light. *Update: fault reported to HCC ref #173048*

Piling would commence the first week of May, and the site compound would be temporary until the piling had been completed for that part of the site. The eventual compound location (north-west corner of the site) would be screened from neighbours at John Eggar's Square, have a 5m buffer to the edge of the site, and the site office would not overlook the neighbours' gardens. The quiet-operation cement silos (c. 5m tall) would be in this compound and would reduce dust pollution. There would be hoarding around the compound to screen it.

Rats have been reported, although it was not clear if these were coming from the site itself.

Bins with lids have been provided for workers on site, and Miller Homes would be vigilant with litter.

5. Questions / Concerns from the community

Following questions from the community, the following points were clarified:

- The compound's positioning at the north-west corner was agreed with the planning department and would require permission to move. It was asked whether it could be repositioned, though it was suggested this would affect other residents. **Action: Peter Finch to check whether this would be considered by Miller Homes**
- Parking for the show home would be on-site. There was adequate parking on-site for all vehicles, including overflow car parks if needed. There should be around 20 cars maximum parked in the compound, though there would be vehicle movements into & out of the compound throughout construction to collect materials etc.
- **Action: Peter Finch to talk to / visit adjacent neighbours in John Eggars Square to explain layout of the site -**
- There were concerns expressed about noise from staff sitting in their cars with radios playing. Miller Homes would manage this.
- There were people painting the hoarding on a bank holiday. This was not under the instruction of Miller Homes, who were unaware of this breach of the CMP.
- The advertisement flags would be displayed with no objection from the Town Council. There were residents that didn't like them; however Miller Homes had permission to display them. **Action: Peter Finch to check whether these would be displayed and where within the site.**
- There were reports of dust covering cars in John Eggars Square. Dust mitigation measures were now underway; the main problem was vehicle exhausts disturbing un-tarmacked surfaces. This problem should reduce once the main roads were tarmacked. 2 brushes a week would take place on the roads within the site, and muckaway lorries would be covered. The running surfaces would be in by 5th May.

Action: Peter Finch to investigate complementary car washes for affected residents

- Peter Finch and Richard Bloom were points of contact for dust issues.
- The white plastic ecological barrier would not be remaining at the eastern side of the site after the development.
Action: Peter Finch to find out the width of the ecological barrier at the eastern side of the site, and reply to resident's letter with other queries on this barrier.
- The first occupied properties would be in the North-East corner of the site, moving round in a clockwise direction with the build programme.

6. Any other business

There was no other business.

7. Date of next meeting

The next meeting was provisionally booked for Friday 26th May 2017, 10:00 at the Finnimore Pavilion, Alton. Subject to venue availability.

Anticipated timeline for development:

First occupation: October / November 2017

25% occupation: expected by March 2018

50% occupation: expected by October 2018

75% occupation: expected by April 2019

100% occupation: expected by August 2019, to include the departure of Miller Homes site set up & construction team